

EXHIBIT A

St. Peter's Anglican Church Tallahassee, Florida Columbarium Policies and Procedures

St. Peter's Anglican Church, Tallahassee, Florida, offers rights of interment in one of three columbaria (crypt, apse, sanctuary) to qualified applicants who complete an Application for Columbarium Niche ("Application") and a Contract for Columbarium Interment ("Contract") as set forth herein.

The Columbaria: A columbarium consists of uniformly-sized niches (12x12x12) designed to hold urns for the interment of the ashes of cremated human remains.

Eligibility: Interment in the Columbaria shall be limited to members of St. Peter's Anglican Church at the time of purchase, former clergy, and their immediate families. Immediate families are defined as: spouse, parents, step-parents, natural or adopted children, step-children, or grandchildren and siblings.

Oversight: The Columbaria will be operated under the oversight of the Rector, Wardens, and Vestry of St. Peter's Anglican Church, and governed by the Columbarium Policies and Procedures established and adopted by the same.

Title And Rights: Legal title to Columbaria and all niches contained therein shall at all times remain with St. Peter's Anglican Church. No property rights are created by, or transferred as a consequence of the Contract. Acceptance of payment for a niche results only in the right to use the niche by those designated in the Application (Exhibit B). The purchase involves no ownership in the Columbarium and its property. St. Peter's Anglican Church shall at all times have full rights of management and control with respect to all matters relating to the Columbaria.

Applicants will be assigned a specific columbarium niche upon submission of deposit. (See Columbarium Fee Schedule - Exhibit C attached.) A Contract will be issued, and a niche(s) will be available for use only when full payment is complete. A schedule of current required fees is attached as Exhibit C to these Policies and Procedures. The fees may be changed in the future as approved by the Rector, Wardens, and Vestry of St. Peter's Anglican Church.

Limitations: The exclusive right to use a reserved niche may not be sold or otherwise transferred except to St. Peter's Anglican Church. A niche may be surrendered, upon written notification, back to the church, for a full refund of the original purchase price, less an administrative fee of 10 percent. There will be no refunds of a deposit made on a niche. A contract is established and right of use granted only upon complete payment. If full payment is not made within the prescribed period, all monies received shall be deposited in the Columbarium Fund and the Contract shall be null and void.

St. Peter's Anglican Church reserves the right to move, remodel or otherwise alter the Columbaria. In the unlikely event that moving, removing, or relocating Columbarium niches becomes necessary, every reasonable effort shall be made to notify the family of the deceased.

St. Peter's Anglican Church shall make a good faith effort to safeguard the Columbaria and the contents of each niche, but is not, however, responsible for any loss due to fire, vandalism, theft, acts of God, or any other cause.

If additions are made to the Columbaria, the same design shall be utilized as in the original installation.

In the unforeseeable event that the Columbaria can no longer be maintained, a reasonable effort shall be made to notify the person(s) designated on the Application, in order to allow such person(s) to receive the cremated remains.

Interment: Interment must be arranged through and approved by the Rector of St. Peter's Anglican Church. No cremated remains shall be interred without Christian liturgy deemed appropriate by the Rector. All interments shall be presided over by a priest of St. Peter's Anglican Church.

Urns: Urns shall be provided by the family or legal representative of the deceased and the family or legal representative shall be responsible for the cost of each urn. All urns shall be appropriate to Christian burial and approved by St. Peter's Anglican Church. Urns shall be of appropriate material and design, or a size that conforms to the dimensions of the niche (12x12x12), and shall be placed by or under the oversight of the clergy of St. Peter's Anglican Church.

Inscription: All niches shall be enclosed with a covering of black granite that is uniform with all other niches. The inscription on the cover shall be arranged by St. Peter's Anglican Church at the time of interment, and shall be of predetermined size and style, and of uniform composition and appearance. The inscription shall be limited to name, date of birth, date of death, symbol of the cross, and one Scripture reference as indicated in the example below:

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Edgar Bailey Jones
17 April 1980 - 4 August 2010
Phil. 4:13

Access and Restrictions: The Columbaria shall be open to visitors at all times when the Church is open to the public. Nothing of either a permanent or temporary nature shall be affixed to or on the Columbaria wall surfaces. No flowers, ornaments, flags, decorations, embellishments, memorial items, or other objects may be placed on the niche cover or in the Columbaria area.

Exchange of Niche Spaces: Cremated human remains and the niche covering may be relocated from one niche to another, pursuant to a written application made by the holder of the Contract to the Vestry of St. Peter's Anglican Church. Documentation relating to such exchange shall be recorded in the Columbaria Contract Files and the Burial Records of St. Peter's Anglican Church.

Removal of Cremated Remains: No urn containing cremated remains may be removed from a niche except with the prior written approval of the Rector of St. Peter's Anglican Church. In the event it is necessary for St. Peter's to remove an urn for any purpose, personnel approved by the Vestry shall carry out such removal, shall record the removal in the Burial Records of the Church, and shall notify family members of the deceased.

Term and Extension of Term: If interment in any niche has not taken place before the expiration of 50 years after the date of the Contract, the interment rights of that agreement terminate, and all rights thereof shall revert to St. Peter's Anglican Church. However, those persons holding rights under the Contract may apply for a 25 year extension with the approval of the Rector, Wardens and Vestry of St. Peter's Anglican Church. Any niche to which there is no living person designated for interment, and to which such status continues for five years, will be presumed to be abandoned and all rights in respect thereof shall revert to St. Peter's Anglican Church.

Records: St. Peter's Anglican Church shall maintain all records and documents relating to the Columbaria, the sale of specific niches, and interment of remains. Each niche shall have an identifying number, with a Master Directory located in the Columbarium area, which will show the names of the deceased, date of birth, and date of death. It shall be the responsibility of the purchaser to keep the church advised at all times of current mailing addresses of themselves and the person(s) for whom the niche is purchased.

Allocation of Funds: The church shall receive all payments and disburse all expenditures in an account to be known as "The Columbarium Fund: ("the Fund") apart from and entirely separate from the general church budget. Appropriate annual audits and reviews shall be performed in accordance with the church's regular accounting procedures. Any surpluses generated after all expenditures have been satisfied shall remain in the Fund.

Amendments: Amendments to this document may be made only upon approval of the Rector, Wardens and Vestry of St. Peter's Anglican Church. Such amendments shall be in writing and recorded as a revision to this document.